

REQUEST FOR PROPOSAL AGAINST OPEN TENDER ENQUIRY IN TWO BID SYSTEM

Army Public School
Bathinda Cantt
PIN –151004

File No : 800/APS/Security Grills

09 Jan 2020

M/s _____

**INVITATION OF BIDS FOR SUPPLY AND INSTALLATION OF SECURITY GRILL PANELS AT
ARMY PUBLIC SCHOOL, BATHINDA**

Sir,

1. The bids under open tender enquiry(TWO BID SYSTEM) are invited by the Principal Army Public School, Bathinda for supply and installation of security grill panels as listed in Part II of this RFP. The tender reference is 800/APS/Security Grills dated- 09 Jan 2020.

2. Failure to submit commercial & Technical bids in separate sealed covers will render the bid invalid at the Technical Evaluation stage itself. The project will be treated as a turnkey project and bidders will be required to bid for all items. Piecemeal bids will be considered as invalid.

3. The address and contact numbers for sending bids or seeking clarifications regarding the RFP are given below:-

- | | | | |
|-----|---|---|---|
| (a) | Bids/Queries to be addressed to | - | The Principal
APS, Bathinda |
| (b) | Postal Address for sending the Bids | - | APS, Bathinda
PIN- 151004 |
| (c) | Name/ Designation of the contact person | - | Principal,
APS Bathinda |
| (d) | Telephone No of the contact personnel | - | 0164-2290057 |
| (e) | E-mail Id of contact personnel | - | <u>apsbathindacantt@gmail.com</u> |

4. This RFP is divided into five parts as follows:-

- (a) **Part-I.** Contains general information and instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, validity period of tenders, etc.
- (b) **Part-II.** Contains Technical Specifications, Delivery period, Mode of Delivery and Consignee details.
- (c) **Part-III.** Contains standard conditions of RFP, which will form part of the contract with the successful bidder.

Company's Stamp/Seal

Signature _____

(Authorized Signature)

Date:

Name

(d) **Part-IV.** Additional documents requirement. The bidder will be disqualified in the technical bid, if following original certificates (in addition to RFP Part I to III as applicable) are not submitted to APS Bathinda by the firms as part of technical bid :-

- (i) Earnest Money Deposit (EMD) certificate as per format att annexure II.
- (ii) Security deposit (BG/FDR) certificate as per format att annexure III.
- (iii) Work Completion certificate as per format att annexure IV.
- (iv) Quality assurance certificate as per format att annexure V.

(e) **Part-V.** **Evaluation Criteria & Price Bid Issues.**

(i) **Evaluation Criteria.** The broad guidelines for evaluation of Bids will be as follows:

(aa) Only those bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP, both technically and commercially.

(ab) In respect of Two-Bid system, the technical Bids forwarded by the Bidders will be evaluated by the Buyer with reference to the technical characteristics of the equipment as mentioned in the RFP. The compliance of Technical Bids would be determined on the basis of the parameters specified in the RFP. The Price Bids of only those Bidders will be opened whose Technical Bids would clear the technical evaluation.

(ac) The Lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per the Price Format given at Para 2 below.

(ad) The Bidders are required to spell out the rates of Customs duty, Excise duty, VAT, Service Tax, etc in unambiguous terms; otherwise their offers will be loaded with the maximum rates of duties and taxes for the purpose of comparison of prices. If reimbursement of Customs duty / Excise Duty /VAT is intended as extra, over the quoted prices, the Bidder must specifically say so. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of such duties will be entrained after the opening of tenders.

(ae) The Lowest Acceptable Bid will be considered further for placement of contract / Supply Order after complete clarification and price negotiations as decided by the Buyer.

Company's Stamp/Seal

Signature _____

(Authorized Signature)

Date:

Name

(ii) **Price Bid Format.** The price bid format is given below and bidders are required to fill this up correctly with full details:

(aa) Basic cost of the item/items:

Ser No	Item	Unit price	Qty	Total
1.	Security Grill Panel 11 Ft x 2 Ft including installation (As per diagram mentioned in Part-II) *		393	
Total of Basic Price				

*Note : - Minimum variation may occur to fit grill into space available.

(ab) Is GST Extra?

(ac) If yes, then mention the following :-

(aaa) Total value on which GST is leviable :

(aab) Rate of GST :

(aac) Total value of GST leviable :

(ad) Any other Taxes/Duties/Overheads/Other costs :

(ae) Total cost of items :

5. **Placement of order.** The order will be placed on successful conclusion of negotiations with L1 firm. The Lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per the Price Format given at Para 2 below.

6. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the bid, any time upto freezing of bids/bid submission end date & time without any penalty/fore feature of EMD.

7. Please acknowledge receipt.

Sd/-xxxxxxx/-

for Principal

Enclosures: - (As above)

Company's Stamp/Seal

Signature _____

(Authorized Signature)

Date:

Name