

ARMY PUBLIC SCHOOL BATHINDA CANTT
(ENGLISH MEDIUM, CBSE AFFILIATED)

website: www.apsbathinda.org

1. Army Public School, Bathinda requires the following staff against existing/anticipated vacancies on adhoc for the academic session 2022-2023:

Ser No	Name of Post	Qualification	Age	Remarks
01	TGT -Punjabi	(i) Graduate (with the subject in which employment is sought), B.Ed and equivalent with minimum 50% marks in each . In case the candidate has not got 50% marks in graduation but has obtained 50% or more marks in Post graduation in the subject, the candidate shall be valid. (ii) CTET/TET qualified with 60% marks	(i) Fresh candidate (No Experience) below the age of 40 years are eligible to apply. (ii) Experienced candidates (incl ESM) above 40 years but below 57 years can also apply (to avail of age relaxation between 40 to 57years, 5 years experience should be in the appropriate category(Subject) or PRT in the last 10 preceding years in any recognized school).	
02.	UDC	(i) B.Com or fifteen years of service as a clerk (for Ex-Servicemen). Computer literate (MS Office, Tally etc.). (ii) Computer Savvy (12000 key depressions per hour). Knowledge of Software applications used by School. (iii) 5 years experience as a clerk or an account clerk in a reputed organization; preferably a school.	Age- Should be less than 55 yrs at the time of appt	
03.	LDC	(a) Graduate or ten yrs of service as a clerk (for Ex-serviceman) computer literate. (b) Knowledge of Computer MS Office (Speed 12000 keys depression per hour). (c) Basic knowledge of accounting.	-do-	

2. Application forms are available at school office on all working days during office hours from 0900hrs to 1400hrs for the above posts. The same can also be downloaded from school website: www.apsbathinda.org

3. Application forms along with all testimonials / certificates alongwith a demand draft of Rs. 100/- in favour of "Principal APS Bathinda" are required to be submitted to school office or sent through Registered Post, on or before 25 Apr 2022 for Punjabi & for UDC/LDC on or before 29 Apr 2022. Thereafter no application form will be accepted at any stage.

4. Date & Time of interview will be intimated to only short listed candidates through mobile/telephonically/e-mail.

Please don't forget to mention your e-mail ID for further correspondence.